

	BESCHAFFUNG	Kapitel:	8.4
	EGB Logistik (engl.)	Dokument:	BA02
		Stand	2026
		Revision	03

Purchasing terms and conditions (EGB) for logistics companies

1. Carrying out transports:

The contractor carries out the transport in his own name and is liable for the quality of the service of any subcontractors. All relevant information and pre-filled documents must be applied in accordance with the requirements of the RDG. Subcontractors must be instructed accordingly.

As a rule, full loads are ordered from the contractor. The contractor must ensure that the loading area is clean, the loading space is odor-free and can be used to its full potential. The RDG reserves the right to make deductions in the event of non-compliance.

For each transport there is a written order with all information relevant to the transport, such as loading/unloading point, condition of the material, booking time slots, etc.

In the case of waste-related transport (as stated in the order), the contractor or driver is liable for the proper application of the documents necessary for the transport (annex, CMR, delivery notes, etc.) as well as the identification of the truck.

The contractor is also liable for compliance with the minimum wage law for subcontractors. This must be confirmed in writing before the first order.

Trucks that do not comply with emissions standard 6 may not be used for deliveries to RDG or collections from RDG.

2. Date for loading and unloading:

Dates listed on the order are considered fixed dates for collection or delivery. If it is necessary to book time slots for loading or unloading, the contractor must make every effort to do so in a timely manner. RDG must be informed immediately if deadlines cannot be met.

3. Registration/weighing:

3.1. Delivery/Pickup Mühlheim:

The driver parks his vehicle in front of the stop sign in front of the entrance and immediately reports to the registration desk by showing the loading documents. There he receives further instructions. Weighing is carried out before and after each loading or unloading.

The weighbridge may only be used as instructed.

3.2. Delivery/collection at external loading point:

The driver must report to the goods acceptance/loading department immediately after arriving at the loading point and present the relevant documents. The instructions must be followed.

Standing times and any associated penalties or penalties - payments due to misconduct within the contractor's sphere of influence (including subcontractors, drivers) are at the contractor's expense.

4. Obligation of confidentiality:

Truck drivers – their own or those of subcontractors – are obliged to maintain confidentiality towards third parties.

Documents handed over apply exclusively to the transport in question and may not be passed on to third parties in any form whatsoever.

5. Handling of documents:

All documents transmitted or handed over (such as CMR consignment note, Annex VII, delivery and weighing notes) must be used in accordance with the order and must be completely filled out/completed during unloading or loading.

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If document exchange is planned, the documents must be used as specified. Subcontractors must be instructed accordingly.

6. Electronic Data Exchange for Waste Transport (Import/Export):

The contractor must register with the EU's digital reporting system (DIWASS) in good time before the regulation enters into force. From the date of entry into force, but no later than January 1, 2027, Annex VII will only be available in digital form. Reporting deadlines for transports in cross-border goods traffic must be observed.

7. Requirements under the EU Microplastics Regulation:

The requirements and reporting deadlines stipulated in the regulation must be complied with.

8. Pallet exchange:

If pallet exchange is planned, this must be noted and confirmed on the delivery documents. The driver is responsible for the proper processing from loading to unloading; later claims by the contractor will not be accepted.

9. Safety and equipment:

7.1. The contractor has sole responsibility for the operational and safe loading, unloading and transport of the freight and in particular must comply with the legally prescribed total weight and the existing regulations regarding proper cargo security and safety in general. If this obligation is breached, the contractor must indemnify the client from all third-party claims.

7.2. In order to secure the load properly, the instructions of the loading staff must always be followed. Costs for idle times or other costs due to inadequate load securing are borne by the contractor.

7.3. Load securing elements (anti-slip mats, tension slats, tested tension straps) are part of the basic equipment of every truck and must be carried in sufficient numbers.

7.4. Every driver must wear safety shoes and a high-visibility vest on company premises.

7.5. Smoking is prohibited throughout the entire company premises, with the exception of the designated areas. Photography and other recordings with electronic devices are strictly prohibited.

10. Invoicing:

The order number must be stated on the invoices. One invoice must be issued for each order; collective invoices will not be accepted. The invoices must be sent as a PDF by email to invoice@rdg-gruppe.com, together with all signed documents and customs papers.

11. Responsibility for Subcontractors:

The contractor must pass on all information from the contract to any subcontractors. All legal requirements, in particular DIWASS and the new provisions of the Microgranules Regulation, must be complied with. Criminal proceedings resulting from false information, missing notifications, or other violations in cross-border trade will be the responsibility of the contractor.

12. Loading times at RDG – Mühlheim:

Monday to Thursday: from 7:00 a.m. to 4:00 p.m. (last entry!)

Friday: from 7:00 a.m. to 11:00 a.m.

Container exchange: according to order!

Noted:

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Date / Stamp / Signature

As of: 03/2026

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